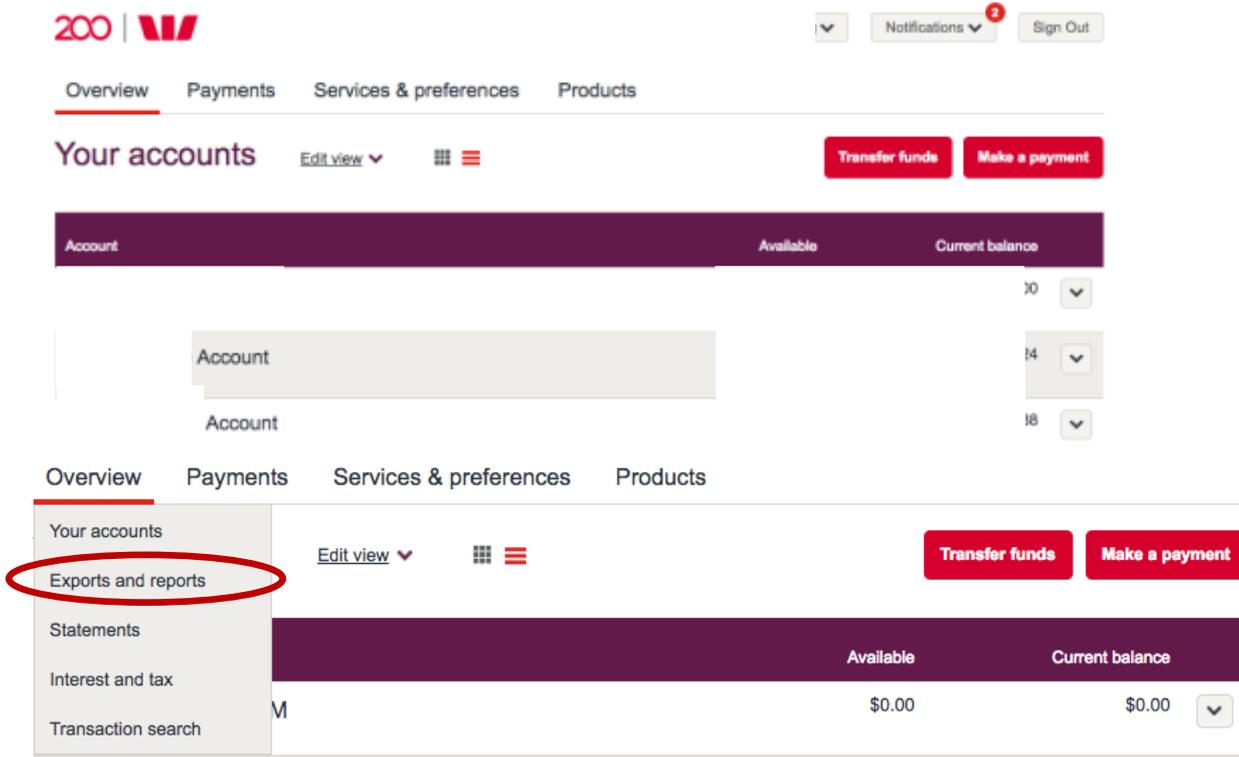
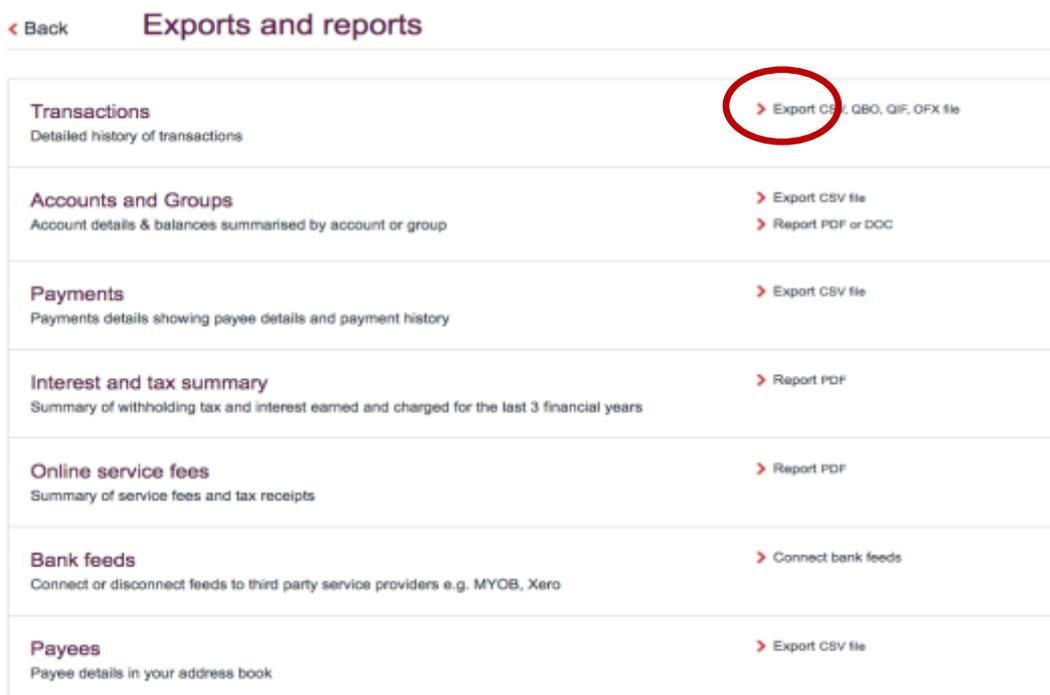


How to import bank feeds – WESTPAC

1. Under Overview → choose Exports and Reports →



2. Transactions, Click Export → Select date range, bank account and file format then export → Save File (Your Chosen Folder)



All fields are mandatory unless marked optional

Date range
 23/08/2017 to 29/08/2017 or a preset range
 dd/mm/yyyy dd/mm/yyyy

Accounts optional
 Displays all if none selected
 Accounts Select multiple

1 added
 1 added Delete All
 QBO and OFX formats are available when you select one account to export

File format
 CSV
 QBO
 OFX
 QIF
 QIF Abbreviated
 QIF for Mac
 QIF Abbreviated for Mac

Date format
 DD/MM/CCYY

Cancel **Export**

Start Date – Check Xero Bank account for last date exported file.

Recommended file format

Date format should always be Day/Month/Year (30/08/2017)

Save As: Data
 Tags:

Downloads

Format: QIF File (.qif)

Hide extension New Folder Cancel **Save**

Cancel **Export**

3. On Xero Dashboard look for the exported file Bank Account then select. Click Manage Account → Import Statement → Browse the file (search your exported file) → Import.

Dashboard Accounts Reports Adviser Contacts Settings

Westpac

Reconcile 2 items

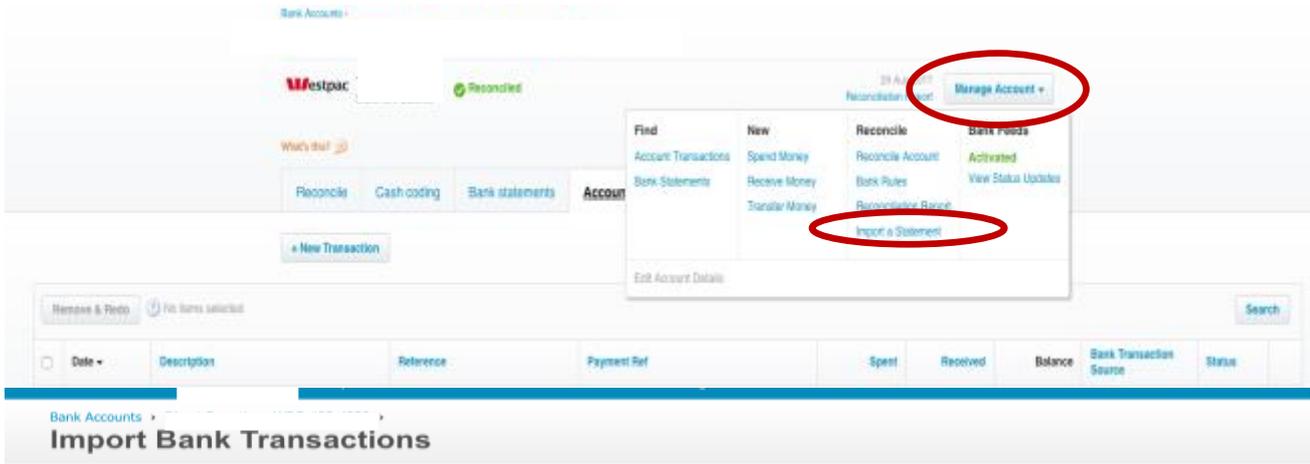
Balance in Xero	54
Statement balance (29 Aug)	54

6 Aug 13 Aug 20 Aug 27 Aug

Account watchlist

Account

- GST (21300)
- PAYG Payable (21380)
- Prepayments (11815)
- Superannuation Payable (21220)
- Unallocated Transaction (13211)
- Wages Payable - Payroll (804)



Follow these steps to import your transactions

- In a new window, go to your bank web site.
- Download your bank statement. File type must be OFX, QIF or CSV
The most recent transaction imported was:

Date	Description	Spent	Received
23 Aug 2017	Credit		50.00
- Upload the bank statement file here...

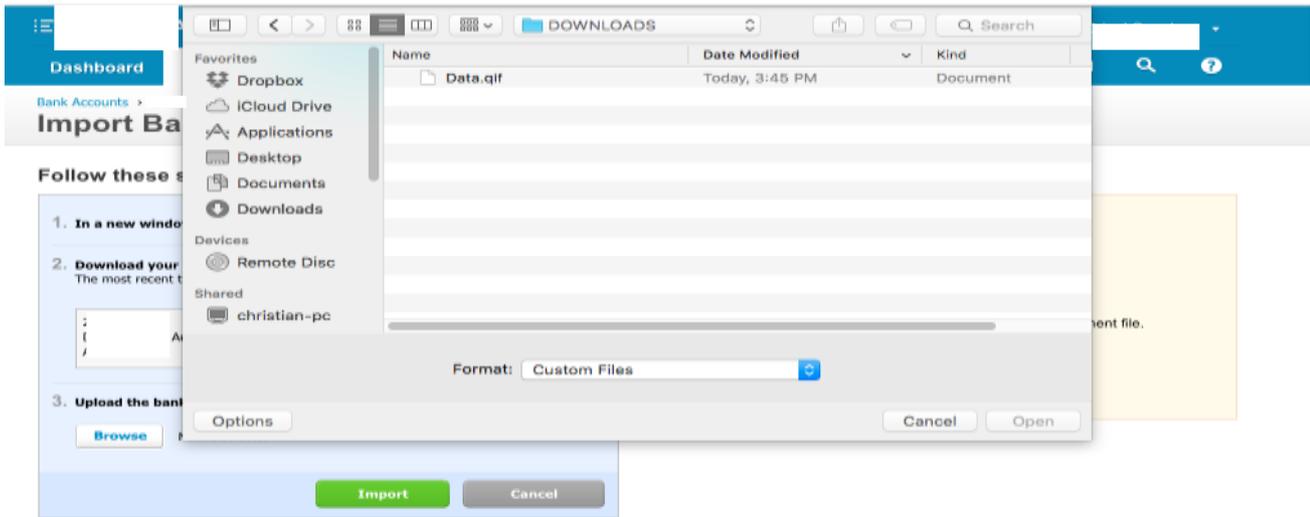
[Browse](#) No file selected

[Import](#) [Cancel](#)

File formats you can import

Format	Find out more
OFX (recommended)	OFX help
QIF	QIF help
CSV	CSV help

Download our [CSV template](#) to create your own bank statement file.
Import a maximum of 1000 bank statement lines at a time.



Bank Accounts > **Import Bank Transactions**

Statement Balance: [] Balance in Xero: [] 29 Aug 2017 Reconciliation Report [Manage Account](#)

What's this? 1 statement line(s) were imported, 0 were duplicates.

Reconcile (1) [Cash coding](#) [Bank statements](#) [Account transactions](#)

What's this? **Review your bank statement lines...**

Date	Description	Spent	Received
23 Aug 2017	Credit		50.00

...then match with your transactions in Xero

Match	Create	Transfer	Discuss	Find & Match
Who	Name of the contact...	What	Choose the account...	
Why	Enter a description...			
FundRaising &	Parish Organi	Tax Rate		Add details

Page 1 of 1 (1 item to be reconciled) Suggest previous entries